

## **Tips on How to conduct a Sign-Up Weekend for the Catholic Advocacy Network**

### **1. In advance**

- At least one week before the Sign-up Weekend (e.g., 27-28 October), put a notice about it in your bulletin and make an announcement from the pulpit
- We have provided a sample advance notice flyer ("Introducing the Catholic Advocacy Network") and a bulletin/pulpit announcement ("Advance Bulletin/Pulpit Announcement").

### **2. On the Sign-up Weekend**

- Include a Network Flyer in your bulletin, in the back of the church or in the pews. We have included in this packet two separate versions -- a two-sided full-paged flyer ("Make Your Voice Heard"/"Quick Facts about the Catholic Advocacy Network") and a smaller version ("... With Liberty and Justice for All").
- Both of these flyers have a tear-off form for people to use to sign up for the Network. You will not have to use any postcards for this initiative.
- Have an announcement made from the pulpit, encouraging people to sign up. A sample is enclosed ("Sign-up Weekend Pulpit Announcement").
- Please have boxes available at your Church entrances, to collect the sign-up forms. You may wish to have some volunteers from the parish to help collect the forms. Your Respect Life or Social Justice Committee would be a good source of volunteers. Otherwise, please make sure your ushers are aware of the Sign-up Weekend, and know to collect the forms.
- Please mail the completed sign-up forms directly to the New York State Catholic Conference, 465 State Street, Albany, NY 12203.

**All the forms you need for this campaign are included in this mailing, and are available in English and Spanish. Electronic copies can be downloaded from our website, [www.flrl.org/PublicPolicy.htm](http://www.flrl.org/PublicPolicy.htm).**

**If you have any questions about this campaign, please do not hesitate to contact the Family Life/Respect Life Office at 212-371-1000, extension 3185.**