



## **An ICS Exclusive Staples Program**

**Take advantage of your  
member benefits**





## Take advantage of your member benefits.

Save time and budget dollars with Staples.

As an entity that is part of the Archdiocese of New York, your parish/school has access to an exclusive Staples program.

### Real bottom-line impact.

On behalf of the Archdiocese of New York, **Institutional Commodity Services (ICS)** has negotiated low pricing with Staples on a wide variety of products.

### More of what your church, school and workplace needs.

See the next page for a sampling of everything Staples offers including Office products, classroom supplies, cleaning supplies, safety and first aid items, technology, furniture, coffee, snacks and more.

### Buying power without any membership fees.

The program is based on the collective membership's buying power, so you save more than what you could as an individual organization.

### Flexible shopping options.

Shop online or through the Staples mobile app and get fast, free delivery with no order minimums.

### An expert by your side.

A dedicated Account Manager along with product experts who will work to find additional efficiencies and savings for you.

### Risk free and easy.

There are no fees or commitments. **Institutional Commodity Services** has already negotiated the contract so you can start saving!

To register, visit the ICS website at [www.nyics.org/staples-advantage-sign-up](http://www.nyics.org/staples-advantage-sign-up).

For program questions, contact the ICS Staples Account Manager at [David.Connolly@Staples.com](mailto:David.Connolly@Staples.com).

*This program is available only through StaplesAdvantage.com and not through other sites such as staples.com.*



**ICS** INSTITUTIONAL  
COMMODITY  
SERVICES  
*Over 75 years of service to the Church*

# Everything your organization needs, *delivered.*



## Office Products & Educational Supplies

Everything you know Staples offers - writing instruments, paper, toner and ink, filing products, organization materials and more. The products your staff needs to do their job are available through your customized Staples program.



## Furniture and Workplace Design

From one chair to a full room, floor or building, Staples has the expertise, furniture manufacturer lines and consultative support to ensure your space works for everyone. This isn't the same furniture sold in the retail stores, and we can help you with best practices for all your furniture needs.



## Cleaning Supplies, First Aid & Safety, Pack & Ship

From general convenient cleaning items to a full line of chemicals, cleaning equipment and paper goods, Staples sells billions of dollars annually in facilities products. **We offer several lines of eco-conscious cleaning chemicals and products.** Staples can also help drive wellness and safety throughout your locations and all buildings and help you with any packing and shipping supplies you need.



## Coffee, Water and Breakroom Supplies

Our breakroom offering provides consistent and up-front service and a customized solution that's specific to your needs. Take advantage of easy online ordering of the brands everyone loves with free and fast delivery and no fuel charges. We offer customized coffee and water programs with no hidden lease fees.



## Technology Products & Services

Whether you're shopping for a computer or peripheral or developing tech solutions for your entire organization, look to Staples. Your program offers easy online tech shopping, fast and free delivery, dedicated product expertise, responsible tech recycling services and more!



Over 75 years of service to the Church

...Our mission is to serve all of the parishes, schools, and Catholic institutions in the New York tri-state area by connecting those entities with vendors that can deliver merchandise and services at the most competitive prices.

# ICS TEAM

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## MANAGEMENT

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