



SAFE ENVIRONMENT PROGRAM
ARCHDIOCESE OF NEW YORK

SAFE ENVIRONMENT QUESTIONNAIRE

FOR ALL PERSONS WORKING WITH MINORS

All applicants, both for paid and volunteer positions, who will be in regular contact with minors must complete this questionnaire.

1. Name: _____
(Please print) Last First Middle Maiden

2. Address: _____

Home Phone: _____

3. Position Sought: _____

4. Current or Last Employer: _____

Address: _____

Supervisor's Name: _____ Phone No.: _____

5. List all paid and volunteer positions involving work with or around minors you have held, either with Church or non-Church organizations (e.g., Boy Scout leader, religious education instructor, youth minister, coach, etc.). Include dates of service and the names of sponsoring organizations.

6. Give the names and contact information of two personal references and their relationship to you (please note: these persons may be contacted by the Archdiocesan institution you are seeking to work for). If you already provided references in an application for employment, you do not have to supply them here.

If the answers to any of the following questions is “yes”, please explain on a separate sheet:

7. Have you ever been convicted of a crime? (Please note that the Archdiocese will comply with all relevant federal, state and local laws regarding the use of information about criminal convictions for employment purposes) _____
8. Has a civil or criminal complaint ever been filed against you alleging child neglect or abuse of any kind? _____
9. Have you ever been terminated or disciplined in your employment for reasons relating to allegations of physical abuse or sexual misconduct by you? _____
10. Have you ever been accused of or investigated for an act of sexual abuse or harassment of any kind?

I hereby certify that the information I have provided in the Safe Environment Questionnaire, and any attached documents, is complete, true, and correct to the best of my knowledge.

I understand that it is my responsibility to comply fully with the Safe Environment Requirements of the Archdiocese of New York within 45 days of commencing my service with an Archdiocesan institution. I understand that these requirements include submitting to a background check and completing the appropriate Safe Environment Training program. I also understand that full compliance with these requirements is a condition of any volunteer service or employment with an Archdiocesan institution that involves regular contact with minors, and that failure to comply will result in my being barred from any contact with minors in any Archdiocesan institution.

I further acknowledge that I have received the Summary of the Archdiocese of New York’s Policy on Sexual Misconduct and the Code of Conduct. I understand their meaning, and agree to conduct myself in accordance with their terms. I acknowledge that the Policy is not intended to create any contractual obligations, express or implied, on the part of the Archdiocese of New York or its affiliated entities.

Signed

Date