



ARCHDIOCESE OF NEW YORK

CURIA REPORTS

NOVEMBER 2022 [X.III]

Administration [Frank Napolitano]

- Employers that offer health coverage through an employer-sponsored, self-insured health plan must report required information to the IRS or incur penalties.
- CVS/Caremark will not be administering the flu shot vaccine to our population. If charged, submit all receipts for reimbursement to mary.collins@archny.org.
- While acts of violence in our church communities are rare, they are a reminder of how important it is that parishes and schools are prepared and have a robust safety and security plan in place to meet all threats. The expectation is that every parish is working on the framework laid out in the *Parish Safety and Security Guide* to create a safety committee, perform a security assessment, create a safety plan, and train staff on safety protocols.
- The Data Systems Center in conjunction with the Insurance Department is working on supporting the three vendors (Lanline, Exigent and RC Tech) who are assisting parishes with the implementation of CYBER security measures (multifactor authentication for email, payroll, and banking). Multifactor authentication is required for continued cyber insurance.
- There are currently 55 RFAs pending approval with a total value of \$28.2 Million, of which 32, or 58%, relate to school building repairs. For fiscal year 2022, a total of 130 project approvals have been issued with a combined value of \$37.8 million. Thus far in fiscal 2023, a total of 26 projects have been approved with a combined value of \$11.75 million.

Adult Faith Formation [Elizabeth Guevara de Gonzalez]

- FORMED subscriptions are up for renewal and new subscriptions on November 15. Parishes will continue to pay a discounted price of \$599.
- There will be an evangelization training conference with ChristLife at St. Joseph's Seminary on March 24, 1-9 pm, and March 25, 8 am – 5 pm.
- Visit archny.org/Eucharistic_revival for resources, upcoming events, and opportunities to share testimonies about how we have encountered our Eucharistic Lord. If you are hosting an event in the spirit of the Eucharistic Revival, share that information with us by emailing revival@archny.org.

ArchCare [Father John Anderson, iv dei]

- For Catholic chaplaincy coverage/access issues to hospitals and nursing homes, please contact John Schultz, director of health care chaplaincy apostolate at jschultz@archcare.org or (646) 942-0640.

Archives [Kate Feighery] No Report Submitted

Black Ministry [Brother Tyrone Davis, cfc]

- The Pierre Toussaint-Mother Cabrini Scholars (majoring in various areas of healthcare and social work) will be participating in the Annual Healthy Churches Conference (Nov. 14-17), along with representatives from various parish health ministries in the archdiocese.
- In celebration of Black Catholic History Month (November), the office is collaborating with the Diocese of Brooklyn with a Mass to be celebrated on Saturday, November 19.
- Following Thanksgiving, the application for the Pierre Toussaint Scholarship Program and the Mother Cabrini Scholars Program will be made available through the parishes and our Catholic high schools; and online at: www.archny.org. Any questions should be addressed to our office at: obm@archny.org or 646-794-2681.

Development [Kelvin Gentles and Kathleen McGowan]

- As of November 2, 2022, the *Cardinal's Annual Stewardship Appeal* has raised \$19,005,591 in commitments and \$17,976,550 in cash through 40,068 donors.
- *St. Joseph's Seminary* has raised more than \$32,000 for the 2022 Car Raffle. The raffle will be drawn on December 4 at the annual Advent and Christmas concert performed by the Seminary schola.
- *The Alfred E. Smith Memorial Foundation Dinner* raised \$5.6 million to benefit women and children in need throughout the archdiocese. More than 600 attended the dinner at Park Avenue Armory, including 68 seated on the dais. Peter Grauer and Peggy Noonan wowed the audience with their warm, and at times lighthearted remarks.
- The Trustees of *St. Patrick's Cathedral* will convene on Tuesday, November 29 for the last meeting of 2022. Celebrating the close of the *Landmark Restoration*, trustee fundraising will focus on annual capital maintenance projects to ensure the cathedral never again falls into disrepair.
- His Eminence celebrated Octoberfest on October 31 with fellow priests and seminarians at *Saint John Vianney Clergy Residence*. The winter appeal is being prepared to be mailed around the Thanksgiving holiday.

Ecumenical and Interreligious Activities, Ethnic Apostolates, Lay Ecclesial Movements and Community Outreach [Father Brian McWeeney]

- The Office of Ecclesial Ministries will begin to meet in person following guidelines established. They are, in addition to reporting on their activities, focusing on the Annual Day of Lenten reflection. Agreement has been made to focus on the Eucharist.
- The Office of Ethnic Apostolates has been collaborating on the various activities surrounding the Feast of Our Lady of Guadalupe throughout the Archdiocese and climaxing in Saint Patrick's Cathedral.
- The Office of Ecumenical and Interreligious Affairs having met with several Moslem Groups will attempt to create a local dialogue. The director will participate in the Catholic-Jewish dialogue of the bishops' conference in Washington DC.

Education [Michael Deegan]

- The Office of Teaching and Learning continues to partner with the Roche Center for Catholic Education to provide professional development to instructional specialists. Following a recent school visit to the Academy of St. Paul-St. Ann, the Roche team will lead a November workshop on actionable feedback for teachers to continue improving the quality of education provided to students.
- The Office of Teacher Personnel will visit all regions in November to explain changes in the new teachers' contract.
- The digitization of the new Principal Evaluation tool, based on the National Standards for Effective Catholic Elementary and Secondary Schools, is being piloted in Rockland/Ulster/Sullivan/Orange schools by the Leadership Office.

Family Life Office [Ted Musco]

- Advent Evening of Reflection on December 6 from 7:00-8:30 pm at St. Joseph Seminary in Yonkers. Any family in your parish or school as well as any Family Life parish leader or parish staff (paid or volunteer) is invited to attend this evening of prayer, reflection, and fellowship. For more information, consult archny.org/family-life
- Safe Haven Sunday 2023, to be held on Saturday and Sunday, March 11 and 12, 2023. Safe Haven Sunday is an annual weekend set aside by dioceses across the United States to directly address the harms of pornography. This effort will be led by the Family Life Office as part of its parish outreach efforts.

Finance [Bill Whiston]

- The year-end close process, preparation of the financial statements, and audit deliverables continues for the 2022 fiscal year. KPMG's audit of the 19 archdiocesan entities for FY2022 is ongoing, which will provide a review of the Combined Financial Statements of the Archdiocese of New York. The next Finance Council meeting is scheduled for December 20, 2022.
- The Saint Joseph's Seminary FY2023 annual budget was approved.
- The seminary is in the middle of its reaccreditation process with the Middle States Commission on Higher Education (MSCHE) and is on target with all submission deadlines.
- Fiscal Year 2022 ended on August 31. Each parish and related entity are required to submit their FY2022 financial statements for review by October 30. Work with your accountant and associate director of parish finance to ensure your reports are submitted.
- The Employee Retention Tax Credit ("ERTC") is available to all parish entities that meet the criteria set by the Internal Revenue Service. 125 parish entities have submitted applications totaling \$15.1 million for employee tax credits. To date, 76 entities have received \$8.8 million. This is an opportunity for all our parishes, parish-based schools, parish based high schools and parish cemeteries to participate.
- All cemeteries will resume their Saturday cemetery Masses. Resurrection Cemetery, Staten Island will have two new banks of glass/ granite fronted niches for the burial of cremated remains coming October 30.

- Plans underway to construct a new Mausoleum at Gate of Heaven cemetery, Hawthorne, NY
- A New Section at Calvary Cemetery, Queens for 335 in- ground plots will open early fall for full body burial.
- Investment asset returns through October of 2022 continue to be adversely impacted by Russia's invasion of Ukraine, tighter monetary policy brought on by inflation, and an economic slowdown in China.
- The GRSS and DOE have begun to receive funds through the Employee Retention Tax Credit (ERTC) program. \$7.5M has been received to date with an additional recoupment of \$9.7M being possible by the end of calendar 22.
- The GRSS and the DOE are in the process of preparing for their fiscal 22 audit. Fieldwork expected to commence in November.
- The GRSS and DOE have begun to receive their FEMA reimbursements for COVID-19 emergency expenditures. \$2.8M has been received to date with a recovery of potentially \$21M of expenditures being possible.
- The GRSS received \$850k of grant funds through the EANS (Educational Assistance for Non-Public Schools) program to reimburse the GRSS for Covid costs not covered by FEMA. An additional \$3.3M of reimbursements are potentially recoverable.

Hispanic Ministry [Wanda Vasquez]

- The images of Our Lady of Guadalupe and Saint Juan Diego continue their journey throughout the archdiocese. The yearlong journey has almost reached its conclusion. In a recent report from the counties the images have inspired both Catholics and non-Catholics alike.
- The vicar general, director of ethnic apostolates, and the director of Hispanic ministry have been coordinating the visits as well as the celebration of the Mass for the feast day on December 12.

Marketing [Rachael Sheehan]

- Working on a digital advent calendar for December.
- The Care of Creation initiative continues to grow. Visit [Care of Creation - Archdiocese of New York \(archny.org\)](https://www.archny.org/care-of-creation) to learn about events throughout the archdiocese. Make sure to let us know at marketing@archny.org if you would like to share how your community is helping to preserve God's creation for the next generation.
- The Eucharistic Revival's diocesan year is soon ending, and the *Year of the Parish* is on the horizon. Visit [Eucharistic Revival - Archdiocese of New York \(archny.org\)](https://www.archny.org/eucharistic-revival) for updated information.

Parish Planning [Eileen Mulcahy]

- Meetings continue to take place throughout the archdiocese at the cluster group and parish levels to discuss potential parish mergers and collaboration among neighboring parishes. After consultation with their parish councils, trustees, and finance councils, some pastors have requested that the cardinal relegate their second sites to profane

but not sordid use. Canonical consultations, including both parish mergers and relocations, are planned for the coming months.

- Have provided demographic maps and data to a number of departments to be included in presentations and to assist with decisions being made about the allocation of archdiocesan resources.

Respect Life [Sister Virginia Joy, sv]

- March for Life (January 20) and Prayer Vigil for Life (January 22) continue, and this will probably be the last Prayer Vigil for Life at the cathedral commemorating the January 22, 1973 decision which claimed more than 63 million lives.
- National Prayer for Life (December 8) Consider hosting a prayer vigil at your parish with Mass and or a Holy Hour.
- Day of Reflection (December 17) Holy Trinity, Poughkeepsie.
- Feminine Genius Brunch on November 12 at Sonesta White Plains.

Safe Environment/Public Policy [Ed Mechmann] No Report Submitted

Sheen Center [MaryLou Pagano]

- The new website will launch on November 15, the same day as our inaugural Sheen Talks: The Art of Controversy where host Gloria Purvis will discuss Politics and the Eucharist.
- We have a special family holiday event on December 3 - A Season of Miracles.
- Our benefit celebrating the Reason promises to once again be a sell out with spectacular performances. Please join us on December 5.

Special Projects and Events [Melecia Ming]

- The team is working with several pastoral offices on upcoming events. For the month of December, we are partnering with the development office to plan a Mass and reception for benefactors. This is in support of a diocesan goal to create opportunities that will foster and encourage family participation in our parishes.
- The team continues to partner with the office of adult faith formation and marketing in support of the Eucharistic Revival. In preparation for the “Parish Revival” (year two), we are working with them to plan and promote their upcoming activities.
- In support of the office of the cardinal, we continue to work on various projects and stewardship events.

University Apostolate [Vinny DaSilva]

- The main goal of the University Apostolate during the 2022-2023 academic year will be to officially rebrand its missioning towards campuses, focusing on four vital aspects of evangelization: sacramental, service and social justice, intellectual and social.
- During the month of October, 90 students from NYU and Columbia at weekend retreats at Immaculate Conception Seminary, Huntington
- 25 Students (SUNY New Paltz/CIA, Rockland Community College) attended Young Life’s College retreat weekend at Lake Champion.
- 30 students will go on weekend retreat at the St. Lawrence Friary, Beacon in November.

- Monthly masses will resume at the Our Lady of the Way Chapel at the Culinary Institute of America, beginning with Father Erik Lenhart, OFM Cap. (celebrating the first Mass since 2019) on November 20 at 5:00 pm. We continue to work with neighboring parishes to ensure students are aware of weekly mass schedules and provide accommodations to attend when available.
- Bard college has discussed interested in restoring its chaplaincy program on campus (fully supporting the costs of the program in working with UA). A follow up meeting is tentatively scheduled for December 2022.
- The annual FOCUS SEEK23 conference will be held in St. Louis, January 2-6, 2023. Cardinal Dolan will be the main celebrant for Mass on January 4, and a special reception will be held for attendees from the archdiocese that afternoon. We currently anticipate sending 50+ students, seminarians, clergy/religious, and archdiocesan leaders.
- For more information on registration, contact Vinny DaSilva at 646-694-3168 or vincent.dasilva@archny.org.

Vicar for Religious [Sister Joan Curtin, cnd] No Report Submitted

Young Adult Outreach [Colin Nykaza]

- Upcoming events include Adopt a Family Day with the Catholic Charities Junior Board, a new young adult night at St. Clare on Staten Island, Thanksgiving dinner for young adults staying in the city, Southern Westchester Friendsgiving, young artists writers' workshop, December Young Adult Mass with Cardinal Dolan, Hispanic Christmas party, and the New Year's Eve Vigil Mass and party.
- Ongoing efforts include collaboration with army chaplains, World Youth Day, *Sexual Identity* book study, expansion of Rosary and Bourbon men's gatherings, revival of Catholic Underground North, and the search for new Associate Program Leader.

Youth Faith Formation [Ela Milewska]

- Approximately 60% of parishes have submitted their numbers for the 2022-23 annual report. Currently, registrations are showing a 24% increase over last year. If your parish has not submitted your report, do so at: <https://archny.org/ministries-and-offices/youth-faith-formation/catechetical-annual-report/>.
- The Forums for Catechesis and Youth Ministry were held on October 15 (Bronx) and October 22 (West Nyack). We had over 800 people in attendance.
- A retreat for Catholic teachers in public schools will be held at St. Joseph's Seminary on January 28, 2023. Bulletin announcements were included in the October Combined Mailing.
- Mark your calendars for New York Catholic Youth Day on April 22, 2023 at St. Joseph's Seminary. We will also be hosting a Middle School Rally on April 23, 2023 at St. Joseph's Seminary. We are aiming for over a 1,000 young people at both events.