OBSERVATION/EVALUATION OF
PARISH CATECHIST'S LESSON

Before the Observation:

1. The catechist is given a copy of the Observation/Evaluation Form.
2. The catechist is told when the observation will take place.

After the Observation

1. The catechist is given a copy of the completed Observation/Evaluation
2. A meeting of the catechist and the observer is scheduled to discuss the observation and the evaluation of the lesson.
3. The catechist keeps a copy of the completed form; a copy of it is kept in her/his file.
4. When the catechist applies for certification, a copy of the observation/evaluation is sent to the Regional Director with the Application for Certification

Catechist Name: _____________________________________________________________

Years as a catechist: _______ Date of Observation: __________________________

Grade Level: _______ Number of Students _______

Class is held in:(check)
Classroom  _____ Church _____ Other (specify) _________________________
Auditorium _____ Basement _____

Length of session _____ minutes Day _____________ Time ____________

Other significant factors that impact catechesis: ______________________________
______________________________________________________________________________

Textbook: ___________________________________________________________________

TITLE     PUBLISHER     YEAR

Lesson in progress: ________________________________
Concept being explained: __________________________________________________

Materials used in the lesson (check):

- Textbook ______ Bible ______ Filmstrip ______
- Workbook ______ Music ______ Pictures ______
- Blackboard ______ Video ______ Other (specify ______)

Skills that were exercised (check):

- Reflection on Scriptural Passage ______ Discussion ______
- Development of a basic concept ______ Storytelling ______
- Memorization ______ Creative Activities ______
- Other (specify) ____________________________

Circle the percentage of time for student activity: 20% 40% 60% 80%
(Ideal catechist-student ratio: 20%/80%,)

The catechist: (check)

- created a climate of respect and kindness ______
- was enthusiastic ______
- possessed a knowledge of the material ______
- gave clear, simple directions ______
- controlled the group with positive discipline ______
- encourage student participation ______
- applied lesson to life of the students ______
- created an atmosphere for prayer ______
- used a class assistant wisely (if one is present) ______

The catechist had: (check)

- a lesson plan ______
- Archdiocesan Guidelines ______
- display of students’ work ______
- special place for the Bible ______

Commendable aspects of the lesson: ________________________________________

__________________________________________________________________________

__________________________________________________________________________
Recommendations: ____________________________________________________________
_____________________________________________________________________________
_____________________________________________________________________________
_____________________________________________________________________________
_____________________________________________________________________________
_____________________________________________________________________________

Suggestions for implementing the recommendations: _________________________
_____________________________________________________________________________
_____________________________________________________________________________
_____________________________________________________________________________
_____________________________________________________________________________
_____________________________________________________________________________

Catechist: ____________________________________________ Date: __________
Signature

Observer: ___________________________ Date: __________
Signature

Position ___________________________________________