

Request for Approval: Overnight Event

This form must be submitted at least six weeks in advance to the pastor, and is also available online at OYMNY.org, under "Guidelines and Policies."

Parish name: _____

Parish city: _____

Contact person: _____ Phone: () _____

Address: _____

City: _____ ZIP: _____

Type of overnight event (e.g. retreat, service trip): _____

Event dates: _____ Location: _____

What is the purpose of this event? _____

What activities will occur on this event? Please attach a schedule. _____

The participants are: Male only Female only Male and female

What are the sleeping accommodations, and how are they compliant with Safe Environment/Youth Ministry policies?

What are the bathroom/shower arrangements, and how are they compliant with Safe Environment/Youth Ministry policies?

What is the adult/student ratio? _____

Have you ensured all adults are Safe Environment trained and background screened? Yes No

What type of transportation will be used? _____

What type of training/preparation will be done for your adult leaders in advance? _____

Pastor signature: _____ Date: _____