Pastors, please remember to fill out the Parish Property Survey.

Over the years, our pastors and administrators have assisted the archdiocese with various initiatives and policy reviews by providing details about the usage of parish buildings. With the arrival of Paula Roy Carethers as the new director of the real estate division last September, now is a good time for us to update our property usage records. I am seeking your help to gather this information.

Tracking this carefully is imperative to the archdiocesan-wide planning process. There is also a constant need to have the most accurate information so we can more effectively handle issues that may arise and offer specific counsel when needed.

The questionnaire may be completed via this link: [**Parish Property Questionnaire**](https://urldefense.com/v3/__https%3A/www.surveymonkey.com/r/HNWKC99__;!!CKtKgcab!i66MDMWgZ2Z0Rz8uGj5DRfmD4-hDLx9AvewOGe3fGLJrLbcZTO125DeukWVsny2qg1DT4K9HPKcaPCHtToEEx_T_tzjPJOf28hQ$)**.** If there are questions, or if you need assistance, call Courtney McMahon at 646-794-2925.

**We are requesting to have the completed questionnaire returned to us by Tuesday, May 31.**