



### Certified Marriage Record Request Form

#### Request Information

Church Name / Location:

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Name of Bride: \_\_\_\_\_  
Please include bride's maiden name

Name of Groom: \_\_\_\_\_

Date of Marriage: \_\_\_\_\_

#### Requestor Information

Name: \_\_\_\_\_

Mailing Address:

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Email: \_\_\_\_\_

Do you need the record notarized? (Notarized records require an additional \$10 fee)

Yes      No

Please note: We do not perform record searches with this request. To complete this request, you must know where and when the sacrament occurred. Certified copies of sacramental records require a non-refundable processing fee of \$25 per certificate. Notarized forms require an additional \$10 fee (for a total of \$35). Cash, cashier's checks, or money orders (made out to Archdiocese of New York) are acceptable forms of payment.

**Mail request and fee to:**  
Archdiocese of New York  
Office of Archives & Records Management  
201 Seminary Avenue  
Yonkers, NY 10704

For Office Use Only

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|--------------|-----|-----------|
| Date Mailed: | By: | Fee Paid: |
|              |     |           |