

## Get Ready For Spring Cleaning

With These Products For Your Building



## **Staples TRASTATE** SUPPLY COMPANY

# PROCUREMENT PARTNER

We have preferred contracts in place and strong working relationships with many vendors who we can call on for whatever it is.

Contact The ICS Customer Care Team for any questions you may have and for assistance in placing your orders.

INSTITUTIONAL COMMODITY SERVICES www.NYICS.org 1011 First Avenue, New York, NY 10022

#### THINK ABOUT THE ITEMS/SERVICES THAT YOU NEED IN YOUR SCHOOL... ICS can procure the full line of products from all of the following manufacturers and suppliers. Call our **Customer Care Group at 646-794-2600** to learn more.





























Canon

CANON SOUTIONS AMERICA

































































National Public Seating





























stand2learn

STAPLES Business Advantage











### ... we are all ears!

646-794-2600

WE ARE COMMITTED TO SERVICING ALL CUSTOMERS. Call us if there is a specific product or service that you would like us to look into for you!

THIS BOOKLET HIGHLIGHTS JUST A FEW PRODUCT IDEAS BUT THE LIST OF WHAT WE CAN PROCURE FOR YOU IS ABSOLUTELY ENDLESS – HERE ARE SOME MORE ITEMS TO CONSIDER...

- > ACTIVITY TABLES
- BATHROOM EQUIPMENT
- BOOKCASES AND STORAGE CABINETS
- BUILDING SECURITY
- **BULLETIN BOARDS**
- **BUS CHARTERS**
- > COPIER PROBLEM
- > ENTRANCE MATS
- FURNITURE OF ALL KINDS
- > MOVING COMPANY
- > PAINT AND PAINTING SUPPLIES
- WATER DELIVERY

ICS will look into any item you may need - let us do the legwork! At a minimum, we will:

- ✓ Provide as many product/service options as possible for your consideration
  - Price shop the items for you and give breakdown of quality versus cost
  - Review your order history (if applicable) and offer advice accordingly
  - Coordinate with the vendor and place the order for you
  - Track the order until delivery of products or fulfillment of service

MAKE IT EASY FOR YOURSELF - MAKE JUST ONE PHONE CALL!

spring cleaning supplies



## ALLOWING YOU TO DO YOUR MAINTENANCE AND JANITORIAL SUPPLIES SHOPPING IN ONE-STOP

ICS has the expertise to consult with you on any maintenance and/or janitorial supply-related purchase that you may be considering for your church, school, or catholic organization's administrative facility. We have preferred contracts in place and terrific relationships with many vendors who we can call on for whatever it is you need.

#### Consider consulting with ICS when you are looking to purchase items like:

- · Concentrated cleaning chemicals (for floors, glass, counters, etc.)
- Deodorizes, soaps, dispensers
- Hand towels, toilet tissue
- · Cleaning equipment mops, buckets, floor machines, vacuums
- Floor matting, carpet care products
- Grounds-keeping equipment and machinery
- · Carpets, floor mats, drapery, stage curtains
- Dry erase coating paint perfect for turning walls into whiteboards

You may recognize some of the janitorial supply vendors below, with whom we have favorable contracts in place. Many of the vendors have specialties in eco-friendly as well as traditional cleaning products.

- Tri-State Supply Company
- Columbia OmniCorp
- Crown Matting Technologies
- Sherwin Williams
- Benjamin Moore

Snappy Solutions
Star Draperies, Inc.

- Wave Fabercation
  - Staples Advantage

Lane's Floor Coverings

Contact ICS Customer Care Team

(646-794-2600) for any questions you may have and for assistance in placing your orders. We can also assist you in contacting the vendors directly.

specialized services

ICS can put you in touch with vendors that are experts in cleaning services - leave this work to them while your custodial employees can focus on your smaller projects.



#### ARE YOUR FLOORS AND CARPETS IN GOOD SHAPE?

Consider the condition of your carpets, vinyl tiles, rubber flooring, hardwood, marble, terrazzo - and think of the labor involved.

ICS has favorable contracts in place with vendors that specialize in (steam)cleaning, refinishing and restoring everything vou walk on.



#### NEED NEW WINDOW TREATMENTS OR NEW STAGE CURTAIN?

TAKE ADVANTAGE OF OUR PREFERRED CONTRACT WITH MANUFACTURERS AND FABRICATORS OF:

- Window Treatments
- Bedspreads
- Shower Curtains
- Window Shades
- Vertical Blinds
- Draperies
- Cubicle Curtains
- Horizontal Blinds
- Window Valances
- Roman Shades
- Drapery Hardware
- Pleated Shades
- Window Cornices
- Toppers
- Swags

- Custom Drapery
- Roller Shades
- Curtains

Contact The ICS Customer Care Team

(646-794-2600) for any questions you may have and for assistance in placing your orders. We can also put you in touch with our vendors or reach out to them on your behalf.

## Two quality paint brands to choose from..



#### Your One Stop Shop for Paints, Equipment and Supplies

- Convenient locations, expert advice, on-site delivery
- Paints that meet the most stringent environmental requirements

Sherwin-Williams is the most recognized paint brand in North America, offering top quality and value solutions for your school, office, church, hospital, nursing home or rectory. Your nearby store is your one source for:

- Durable innovative coatings to get the job done quickly
- A broad selection of painting supplies, applicators, spray equipment and wallcoverings
- · Fast and accurate color matching
- · Color styling services and specification advice

Take advantage of discount pricing that has been negotiated in our national agreement with Sherwin-Williams. Save money on the painting products and accessories you need.

Save on: Paint – 27% off Brushes & Rollers – 25% off Painting Sundries – 20% off





See the latest Sherwin-Willims ProBuy catalog on our website. Go to www.CatholicPurchasing.org and click on "Publications".



#### Harmony®

Zero VOC coating with Odor Eliminating Technology helps reduce common indoor odors, so rooms stay fresher longer

ProMar® 200 Zero VOC

Excellent quality with a primer, 4 sheens and all colors



Product Certified For Low Chemical Emissions UL.COM/GG UL 2818



#### **Pro Industrial High-Performance Coatings**

A complete line ideal for high traffic areas especially in schools and healthcare facilities

Water Based Catalyzed Epoxy Extremely tough multi-use coating

ProCryl® Universal Acrylic Primer Excellent waterborne rust-inhibitive metal primer

#### Acrylic Coating

A durable finish with exceptional stain resistance

**Also available:** Anti-Graffiti Coating, Urethane Alkyd, a variety of epoxies and a complete line of aerosols.

#### Eligibility Instructions

To take advantage of our discounted pricing, call our office to establish a Sherwin-Williams account number for your institution. Once that is done, simply go to your nearest Sherwin-Williams store and give them your account number. You will automatically receive discounted pricing.



#### CONSIDER THE ICS-BENJAMIN MOORE NATIONAL ACCOUNTS PROGRAM

The Benjamin Moore<sup>®</sup> National Accounts Partnership Program makes it very easy for you to buy, manage, and select your paint, color and coatings. This program offers online access to all Benjamin Moore products at consistent, negotiated pricing. It also includes project management support (if needed) from the planning stage(s) through completion. Aimed to help you reduce the total cost of ownership of any painting project, this National Accounts Partnership Program combines tailored service with online efficiency

Why are you eligible to participate? ICS's partnership with Benjamin Moore gives all of the churches, schools, and catholic organizations that we serve the authority to purchase Benjamin Moore paint through this program. Once you set up your account, you are instantly eligible for the discounted pricing; as your orders are fulfilled, they can be picked up at the local Benjamin Moore dealer nearest to you.

Using Benjamin-Moore's **Shopnationalaccounts.benjaminmoore.com** link will make it easier for you to order the right products and colors for every project; it offers:

- Online ordering and billing
- Access to national account specifications
- Access to Benjamin Moore's full product catalog
- Ability to view your own catalog of specifications

Set up your national account... it's very simple:

- Go to: shopnationalaccounts.benjaminmoore.com
- Select [Get Started] under 'Apply for a New National Account'
- Complete the online form if you choose the second Account Type option (with Credit Line/House), a credit application is required.

Once you have your national account set up, you can use the Benjamin Moore online order management system via email or phone:

- Email napp@benjaminmoore.com for more information please contact
- Call 877-623-8484 (select option 3) Jim Gorman at jim.gorman2@benjaminmoore.com

<u> Moore Moore</u> NATIONAL ACCOUNTS PARTNERSHIP PROGRAM Special Offer for Employees of Companies Participating in the Benjamin Moore\* National Accounts Partnership Program Print this coupon and bring it to a participating Benjamin Moore® retailer or shop online at store.benjaminmoore.com using coupon code Nat2021 suggested retail price per gallon of select Benjamin Moore® Paints Terms: Coupon valid for \$5.00 off retailer's suggested retail price per gallon of up to five (5) gallons of Aura\*, Aura\* Bath & Spa, ben\*, Regal\* Select, SCUFF-X<sup>\*</sup>, and Waterborne Ceiling Paint. Redeemable only at participating retailers. Must present this original coupon to redeem-no copies will be allowed. Limit one per customer. Products may vary from store to store. Subject to availability. Retailer reserves the right to cancel this offer at any time without notice. Cannot be combined with any other offers, discounts or promotions, or applied toward prior purchases. Excludes primers. Offer does not apply to 5-gallon buckets. Coupon expires **12/31/21**. To find your nearest Benjamin Moore retailer, go to benjaminmoore.com/en-us/store-locator.

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**Floor Safety Throughout** From The Moment

You Step Inside



#### Crown Total Care 3-Mat System™

- · Each mat in the system is designed to offer specific floor protection features
- All mats have an overall thickness of 5/16" and a ThermoFlex™ vinyl backing and borders that reduces mat movement
  - Attractive two-tone colors and resilient construction resist fading



#### Fore-Runner<sup>™</sup> 155 Mat

- First mat in System • Scraper mat for medium traffic
- Use: indoor or outdoor
- Non-absorbent. abrasive surface scrapes soil and debris from footwear

#### Cross-Over<sup>™</sup> 255 Mat

- Second mat in System • Scraper/wiper mat for medium traffic
- Use: indoor or outdoor
- Abrasive loop-pile surface scrapes debris and moisture from footwear while sturdy olefin fibers start the drying process

#### Walk-A-Way<sup>™</sup> 355 Mat

- Third mat in System • Wiper mat for medium traffic
- Use: indoor
- Dense, fast-drying loop-pile fibers absorb remaining moisture and trap fine dirt particles

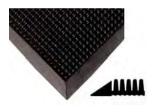


top to bottom: Blue, Green, Brown and Gray









#### Crown Mat-A-Dor<sup>™</sup> 100

- Outdoor scraper mat ideal for medium traffic
- 5/8" thick rubber corrugated back and molded edging
- Beveled edges reduce tripping hazard
- · Easy to keep clean
- Black

• TAKE THE FIRST STEP - CONTACT THE CUSTOMER CARE TEAM GROUP ... 646-794-2600



#### Crown Super-Soaker<sup>™</sup> 250

- Indoor scraper/wiper mat ideal for medium traffic
- Non-skid nib backing will effectively grip mat to the floor
- Crush-proof waffle pattern will scrape shoes and hold dirt beneath shoe level while wiping moisture
- Rubber border
- Colors top to bottom:
- Blue, Charcoal, Burgundy, Forest Green and Dark Brown

· QUALITY CARPET AND MATTING - ALL AVAILABLE AT SIGNIFICANT DISCOUNTS Chair and Table Dolly... an efficient way to stack and store your tables and chairs, and to move them around



#### SEE HOW EFFICIENTLY YOU CAN STACK AS MANY AS 42 CHAIRS AND 12 TABLES...

National Public Seating (NPS<sup>®</sup>) – one of our preferred furniture vendors and a provider of chair/table dollies – stands for superior strength, quality, and value. Consider the efficiency that a dolly brings when stacking/moving tables and chairs.

There are value-added features with **NPS's Model #42-8** dolly that makes it more functional than ever and, due to certain safety elements that have been included, it is now safer than ever. This unit now stores up to 42 folding chairs and 12 folding tables and includes bungee cords for stability. The locking cords are easily wrapped around tables to secure them in place.

**KEY SPECIFICATIONS:** 

Overall size: 67" W x 33 ¼" D x 70" H Weight: 88 pounds PRICE: Extremely competitive

Institutional Commodity Services (ICS) 1011 First Avenue – 16<sup>th</sup> Floor New York, NY 10022 64 www.NYICS.org



## Take advantage of your member benefits.

Save time and budget dollars with Staples.

As an entity that is part of the Archdiocese of New York, your parish/ school has access to an exclusive Staples program.

#### Real bottom-line impact.

On behalf of the Archdiocese of New York, **Institutional Commodity Services (ICS)** has negotiated low pricing with Staples on a wide variety of products.

#### More of what your church, school and workplace needs.

See the next page for a sampling of everything Staples offers including Office products, classroom supplies, cleaning supplies, safety and first aid items, technology, furniture, coffee, snacks and more.

#### Buying power without any membership fees.

The program is based on the collective membership's buying power, so you save more than what you could as an individual organization.

#### Flexible shopping options.

Shop online or through the Staples mobile app and get fast, free delivery with no order minimums.

#### An expert by your side.

A dedicated Account Manager along with product experts who will work to find additional efficiencies and savings for you.

#### Risk free and easy.

There are no fees or commitments. **Institutional Commodity Services** has already negotiated the contract so you can start saving!

To register, visit the ICS website at www.nyics.org/ staples-advantage-sign-up.

For program questions, contact the ICS Staples Account Manager at David.Connolly@Staples.com.

This program is available only through StaplesAdvantage.com and not through other sites such as staples.com.





More info on page 2

### Everything your organization needs, delivered.



#### **Office Products & Educational Supplies**

Everything you know Staples offers - writing instruments, paper, toner and ink, filing products, organization materials and more. The products your staff needs to do their job are available through your customized Staples program.



#### Furniture and Workplace Design

From one chair to a full room, floor or building, Staples has the expertise, furniture manufacturer lines and consultative support to ensure your space works for everyone. This isn't the same furniture sold in the retail stores, and we can help you with best practices for all your furniture needs.

#### Cleaning Supplies, First Aid & Safety, Pack & Ship

From general convenient cleaning items to a full line of chemicals, cleaning equipment and paper goods, Staples sells billions of dollars annually in facilities products. **We offer several lines of eco-conscious cleaning chemicals and products.** Staples can also help drive wellness and safety throughout your locations and all buildings and help you with any packing and shipping supplies you need.



#### **Coffee, Water and Breakroom Supplies**

Our breakroom offering provides consistent and up-front service and a customized solution that's specific to your needs. Take advantage of easy online ordering of the brands everyone loves with free and fast delivery and no fuel charges. We offer customized coffee and water programs with no hidden lease fees.



#### **Technology Products & Services**

Whether you're shopping for a computer or peripheral or developing tech solutions for your entire organization, look to Staples. Your program offers easy online tech shopping, fast and free delivery, dedicated product expertise, responsible tech recycling services and more!





## **BUILDING SECURITY SYSTEM**

KEEP AN EYE ON ALL OF YOUR PREMISES, EVEN WHEN YOU AREN'T THERE...

ICS offers a program for a closed-circuit building security system. We have secured premium pricing with two state-of-the-art telephone technology companies. Our relationship with these firms enables us to provide wholesale purchasing contracts along with comprehensive service agreements.

Our commitment to you as your equipment/systems partner includes arranging an initial consultation to thoroughly evaluate the needs of your organization. In addition, we will secure more than one bid for your consideration and ensure that the proposals are appropriately consistent with your building's requirements.



#### Contact The ICS Customer Care Team for any questions you may have and for assistance in evaluating your overall security requirements.

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## ICS COPIER PROGRAM

#### SHOULD YOU RENEW YOUR CURRENT CONTRACT, OR IS IT TIME FOR A NEW COPIER?



ICS offers a financing program for copiers and has secured premium pricing with major manufacturers of the equipment, which enables us to provide wholesale purchasing contracts with comprehensive service agreements. We represent all models of copiers made by the following top-tier companies:

o Canon Solutions America o Toshiba Business Solutions o Sharp Corporation o Konica Minolta o o OKI Kyocera o Xerox Corporation o Ricoh Company Ltd.

<u>We consult</u>. Prior to the completion of your purchase, ICS will establish your true anticipated copier usage over the course of your term (three, four, or five years) and ascertain your typical copying needs.

<u>We secure three bids</u>. ICS provides three distinct proposals which include a set 'per copy' rate. This rate is based on the expected number of copies made (per month), which is determined during the initial consultation. Simply put, there can never be an added overage fee for copies in excess of a pre-determined amount and since the costper-copy is always the same, it is easy to manage your copying/printing budget.

You can own the equipment. ICS arranges *low interest* rates and, at the end of the term, you own the copier outright, with no additional fees to be paid. Our ownership policy differs from the industry-standard practice that allows contracts to automatically renew, generally with a cost increase, unless the customer notifies their current provider (during a specified window of time before expiration) that the equipment is to be returned.

<u>Our commitment to service and support</u>. The terms of our service contract include conditions that address the repair and/or replacement of all parts, labor, toner, and staples. As the copier is ultimately owned by you at the end of the contract, ICS is available to further consult on the best type of service contract for your copier going forward. With our expertise we will recommend a suitable, extended service agreement for the equipment – again, one tailored to your needs and most suitable for the machine you have (based on its condition, age, future use expectation, etc.).

Let us help you. Send us a copy of your current contract at least 150 days before its expiration date. We will review the terms of your contract and advise on your obligation (if any) going forward. We will also help effect the safe, legal return of the equipment should that be an option that you wish to pursue. In addition, ADNY's legal office reviews all non-ICS contracts to ensure that parishes, schools, and organizations are protected and comply with New York State law.

Let our successes be yours, too. Since ICS began this program in 2012, we have been able to reduce monthly payments and save participants on their new agreements. Contact us for a consultation on your next copier purchase.





Lakeshore offers a wide range of teaching resources and classroom decor, plus high-quality classroom furniture, hands-on learning products and so much more. Some of their **innovative offerings** include:

- Classroom furniture outdoor, flex-space, heavy-duty, connective pieces
- Engaging materials for every language skill from letter recognition and phonemic awareness to reading comprehension and writing
- **Teaching resources and supplies** from teacher lesson plan books and pocket charts to classroom timers and headphones; book and storage bins for organization
- Arts & Crafts crayons and washable markers, play dough and sand; washable paints, paintbrushes, art easels, construction paper, stamps, beads, and kids' scissors

ICS, as your procurement partner, has a **preferred contract** in place with Lakeshore. Along with Lakeshore's convenient online ordering system and their commitment to excellent customer service, participating schools receive a **7.5% discount and free shipping**.

#### CONTACT YOUR LAKESHORE REPRESENTATIVE:

- Bronx, Manhattan, Staten Island: Alex Kane, <u>akane@lakeshorelearning.com</u>, 917-588-5315
- New York State (Upper Counties): Mark Probst, <a href="mailto:mprobst@lakeshorelearning.com">mprobst@lakeshorelearning.com</a>, 518-491-9178
- Brooklyn, Queens, Long Island: Matthew Hedegaard, <u>mhedegaard@lakeshorelearning.com</u>, 917-716-5792
- Connecticut: Tyler Bickford, <a href="mailto:tbickford@lakeshorelearning.com">tbickford@lakeshorelearning.com</a>, 401-450-5800
- New Jersey (North): Daniel Szabo, <u>dszabo@lakeshorelearning.com</u>, 570-660-3720
- New Jersey (South): Jason Richards, jrichards@lakeshorelearning.com, 973-214-5792

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## **ROOM DIVIDERS... from Screenflex**





#### **SCREENFLEX PARTITIONS...**

- … are portable and sound absorbing
- … come equipped with tackable panels
- ✤ ... require no assembly
- … can be set up straight, curved, or angled
- … have self leveling casters allowing for different set-ups
- … provide privacy areas in larger rooms
- ... let you make the best use of your space
- ... offer a great way to display art projects

The Screenflex room dividers come in a variety of colors – blue, black, gray, green, red, sand, and white, to name some – and a vinyl surface is also available for a slight upcharge.

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## \*\* MOVING SERVICES \*\*

## Are you ready for the move to your new parish? ICS CAN HELP!



ICS has a relationship with a highly qualified and reputable company that specializes in handling the unique moving requirements of the parishes we serve.

No job is too small and our vendor is committed to providing:

- the best in personalized services,
- · well-trained, professional packers and movers,
- · prompt, timely pack-up and delivery to new location,
- · complete packing and unpacking (if desired),
- · precautions to protect hardwood floors,
- shrink-wrapping and quilt-padding of furniture.

### CALL ICS CUSTOMER CARE 646-794-2600, WHO WILL BE HAPPY TO SCHEDULE A FREE, NO OBLIGATION MEETING WITH OUR VENDOR FOR AN ESTIMATE ON YOUR MOVING EXPENSE.

#### INSTITUTIONAL COMMODITY SERVICES

646-794-2600 www.NYICS.org 1011 First Avenue, New York, NY 10022

water supply program









ICS has a water supply contract with Ready Refresh<sup>®</sup>, an affiliated and preferred ICS vendor, who owns Poland Spring. This enables us to provide either water brand at competitive and discounted prices.

#### **REVISED PRICING IS AS FOLLOWS:**

Poland Spring 5 Gallon Handle Spill Proof Nestlé Pure Life 5 Gallon Drinking Water Cups - 9 Oz. Plastic 50/Sleeve Cooler - Hot and Cold Non ES No Spill White

(New Standard ICS Pricing)	\$6.59
(New Standard ICS Pricing)	\$5.99
(New Standard ICS Pricing)	\$2.39
(New Standard ICS Pricing)	\$3.99

Customers in the program are saving as much as 42% from their cost if purchased directly from Ready Refresh®

Visit our online store at https://www.nyics.org/water-delivery to place your order or contact our ICS Customer Care Team

### **BUS CHARTERS...**

# Book them through ICS for your special class trips...



#### Why book your bus charters through ICS?

ICS works with reputable bus companies whose business, integrity, insurance coverage(s), and customer service standards have all been vetted and approved by us. Our track record and experience with each reveals a high level of reliability and dependability, while offering very competitive charter rates. Reach out to your ICS representative who will:

- > Present the details of your trip to three different bus companies (whenever possible),
- Secure bids from each bus company that can serve your trip's specifications,
- > Provide the specific bids, with all contingencies, to your organization for consideration,
- Book and reserve the charter for you, once your have selected the company,
- > Track the status of your charter and follow it through right up to the date of your trip.

Request a no-obligation quote...

YOU ONLY HAVE TO MAKE ONE PHONE CALL – CONTACT OUR CUSTOMER CARE GROUP AT 646-794-2600

OR

SIMPLY VISIT OUR WEBSITE AT https://www.nyics.org/charter-a-bus.

#### **REPRESENTATIVE LIST OF ICS SUPPLIERS**

#### THINK ABOUT THE ITEMS/SERVICES THAT YOU NEED AT YOUR PARISH... ICS can procure the full line of products from all of the following manufacturers and suppliers. Call our **CUSTOMER CARE GROUP at 646-794-2600** to learn more.





...Our mission is to serve all of the parishes, schools, and Catholic institutions in the New York tri-state area by connecting those entities with vendors that can deliver merchandise and services at the most competitive prices.

## **ICS TEAM**

www.nyics.org/store - (646)7942600

#### **CUSTOMER CARE:**

Kevin Sullivan Manager 646-794-2613 kevin.sullivan@nyics.org

Magdoline Messiha Product Specialist 917-721-8373 magdoline.messiha@nyics.org Andrew Ong Supply Chain Admin. 646-794-2609 andrew.ong@nyics.org

Katherine Brugueras, *Representative* 646-794-2620 katherine.brugueras@nyics.org

#### **EQUIPMENT SOURCING SOLUTIONS**

Michael Quinn, Equipment Director 845-258-0021 michael.quinn@nyics.org equipment.leases@nyics.org Dorota Czyzewska, *Equipment Coordinator* 646-794-2617 dorota.czyzewska@nyics.org Fax: 866-950-4250 Terrence Clark Administrative Asst 646-794-2623 terrence.clark@nyics.org

#### AUTOMOTIVE

Sal Ervolino 516-658-6009 sal@trinityautomotive.com BROOKLYN, QUEENS, ROCKVILLE CENTRE, ALBANY

Michael Chapman 917-748-4902 michael@trinityautotwo.com MANHATTAN, BRONX, WESTCHESTER, STATEN ISLAND

MANAGEMENT

Theresa Cullen-Seidel, *Executive Director* 646-794-2735 theresa.cullen-seidel@nyics.org