

Sexual Harassment Prevention Notice



Combating
Sexual Harassment

Sexual harassment is against the law.

All employees have a legal right to a workplace free from sexual harassment, and the Archdiocese of New York (ADNY) is committed to maintaining a workplace free from sexual harassment.

Per New York State Law, the ADNY has a sexual harassment prevention policy in place that protects you. This policy applies to all employees, paid or unpaid interns and non-employees in our workplace, regardless of immigration status. You are receiving this notice, as required by law, either at the time of hiring or during your annual sexual harassment prevention training.

If you believe you have been subjected to or witnessed sexual harassment, you are encouraged to report the harassment to any of the following persons or offices listed below, so we can take action:

- (a) The Human Resources Office; or
- (b) The Office of Legal Affairs; or
- (c) Any supervisor/manager

Our complete policy may be found at the link below:

<https://archny.org/wp-content/uploads/ADNY-Workplace-Anti-Discrimination-Harassment-and-Retaliation-Policy-Updated-October-2022.pdf>

Our training materials may be found at the link below:

www.virtus.org

Our Complaint Form may be found at the link below:

<https://archny.org/wp-content/uploads/ADNY-Workplace-Anti-Discrimination-Harassment-and-Retaliation-Complaint-Form-Updated-October-2022.pdf>

If you have questions or to make a complaint, please contact:

Ella O'Sullivan
Executive Director of Human Resources
Phone: 646-794-3034
Email: HumanResources@archny.org

For more information and additional resources, please visit:
www.ny.gov/programs/combating-sexual-harassment-workplace